

Baildon Farmers Market



Charity application form 2020

We normally accept one stall per market to be run by and for a local charity. There is a limit of 2 markets per charity in any year. No pitch fee will be charged but if hiring one of our stalls, a small charge will be made (see below).

Please email the completed form to info@baildonfarmersmarket.org or post to Baildon Farmers Market c/o Assembly Marketing, 9a Westgate, Baildon, Shipley, BD17 5EH.

Your name
Charity name
Email address
Phone number
Mobile number

I would like to request a pitch at the following markets:

- | | |
|---|--|
| <input type="checkbox"/> Saturday 22nd February | <input type="checkbox"/> Saturday 25th July |
| <input type="checkbox"/> Saturday 28th March | <input type="checkbox"/> Saturday 22nd August |
| <input type="checkbox"/> Saturday 25th April | <input type="checkbox"/> Saturday 26th September |
| <input type="checkbox"/> Saturday 23rd May | <input type="checkbox"/> Saturday 24th October |
| <input type="checkbox"/> Saturday 27th June | <input type="checkbox"/> Saturday 28th November |
| | <input type="checkbox"/> Saturday 19th December |

I confirm I will be providing my own stall up to 3m length with minimum of 13kg weights per leg.

We have a very limited number of stalls are available for hire, We expect regular stalls to bring their own stalls. If you would like to check availability please state whether you require:

- Full stall 3m x 3m at £10 Half stall 3m x 1.5m (back to back with another stallholder) £5

I confirm that I have public liability insurance and product liability insurance of £5m cover and I will send a copy to Baildon Farmers Market with this signed contract, and a further copy at annual renewal.

I have read and agree to the attached terms and conditions.

Signed
Date



Baildon Farmers Market

Terms & conditions

Baildon Farmers Market is a Community Interest Company that aims to provide food and products sourced as locally as possible, sold to the public by the producers. Consumers can be assured that produce bought at Baildon Farmers Market is sold in line with hygiene and all other relevant legislation and that they are able to trace the product back to the producer.

Stalls & stall hire

The cost of a standard pitch (up to 3m) is £20 per market. A large pitch (up to 5m) will be £30 and stalls over 5m will need to pay for 2 pitches.

Payment will be collected in cash on the day of the market or on line payments must be received in our bank by Thursday prior to the market (please contact us for details of how to pay on line) Fees are payable one month in advance.

Wherever possible, stallholders should provide their own stall. Stalls must be of good safe condition and stallholders must supply their own weights of 13kg or above per leg. Stalls considered unsafe will be asked to leave the market. A small number of stalls may be available for hire, please contact us for details.

Booking conditions

Stallholders should give two weeks' notice if they are unable to attend a market for which they are booked. Pitch rental fees paid in advance cannot be refunded or carried forward.

Stallholders must occupy the pitch that has been allocated to them for that day. Trading must cease at the end of the market and stalls removed promptly after.

Only products as described on the application form may be sold unless prior consent is obtained. Baildon Farmers Market reserves the right to ask a stallholder to remove any product from sale.

Insurance

All stallholders must have public liability insurance and product liability insurance with at least £5m cover. Stallholders must provide a copy of their public and product liability insurance which will be retained by Baildon Farmers Market. Stallholders must send copies of the insurance each year when they renew.

Statutory legislation

All traders must meet the statutory hygiene and trading legislation required by and be registered with their local Environmental Health department and/or Trading Standards department. Trading Standards will make periodic visits to the market.

Stallholders selling products containing alcohol subject to licence, must obtain a Temporary Event Notice from Bradford Council for which they must apply 10 days before the event. This licence must be brought to each market and will be checked on entry. Stallholders without the appropriate licence will not be allowed to set up.

Prices must be displayed, and all products labelled clearly. Ingredients, allergens and details of the producer must be available at all times.

All meats must have gone through local, licensed abattoirs and be fit for human consumption. Raw and cooked foods will not be allowed to come into contact with each other or be stored or sold on the same surface or container.

All producers claiming organic status should display a copy of their current certificate on their stall.

Market requirements

Abusive behaviour will not be tolerated. No aggressive techniques to be used to sell products.

Stallholders must maintain a clean stall and a standard of personal hygiene commensurate with handling food. They must refrain from trading if there is a medical condition, which could lead to the contamination of produce.

Smoking is not permitted at the stall.

Stallholders must leave their pitch and surrounding area clean and tidy, disposing of their own rubbish.

Market cancellation

Baildon Farmers Market reserves the right to cancel the market at any time, or make any adjustments required, should conditions be deemed dangerous or unsafe. In the event that the market is officially cancelled, monies paid in advance will be carried forward.